



CITY OF WEST MEMPHIS

604 E. Cooper - P.O. Box 1868 – West Memphis, AR 72303-1868 – (870) 702-5114

TO: ALL QUALIFIED APPLICANTS

FROM: HUMAN RESOURCES

RE: CIVIC CENTER EVENT STAFF / PART-TIME POSITION

CIVIC CENTER EVENT STAFF / PART-TIME POSITION

This is a part-time position, on an as needed basis, working evenings and weekends at the West Memphis Civic Auditorium and Civic Center and Auditorium. Responsibilities include providing guest with excellent customer service, operating concessions, handling money, enforcing rules, and opening and closing facilities.

Minimum Qualifications

- Must be at least 18 years of age.
- Must have at least a High School Diploma or GED.
- Successful Background Check.

Salary: Non-Exempt - \$11 per hour

Applications are available at:

City of West Memphis Human Resources Dept., 604 E. Cooper Avenue, West Memphis, AR (870-702-5114),

Online at <http://www.westmemphishr.com>

Applications are accepted until the position is filled.

The City of West Memphis is an Equal Opportunity Employer (EOE).