



CITY OF WEST MEMPHIS

604 E. Cooper - P.O. Box 1868 – West Memphis, AR 72303-1868 – (870) 702-5114

TO: ALL QUALIFIED APPLICANTS
FROM: HUMAN RESOURCES
RE: JOB OPENING – BUILDING INSPECTOR

BUILDING INSPECTOR – PLANNING AND DEVELOPMENT

This is a full-time position with benefits working under the direction of the Director of Planning and Development. The inspector reviews all plans for completeness and code compliance. The inspector inspects additions; remodels; and new construction to ensure work complies with the Building Code, National Electrical Code, Arkansas Plumbing/Gas Code and the Arkansas Mechanical Code. The inspector enforces other city codes and ordinances as required including anti-litter, grass, abandoned vehicles and demolition of condemned structures.

MINIMUM QUALIFICATIONS AND REQUIREMENTS

High School Diploma or GED.

Preferred candidate must have State of Arkansas Inspectors License; Electrical License; Plumbing License and Arkansas HVAC License, or demonstrate ability to obtain within one (1) Year. Shall attend classes required by the State to maintain each license. Preferred candidate will have experience in the field of building construction and/or the above referenced trades. Ability to work well with general public to enforce ordinances and codes.

APPLICATIONS ARE AVAILABLE AT:

Online at www.westmemphisar.gov

APPLICATIONS ARE ACCEPTED UNTIL THE POSITION IS FILLED.

THE CITY OF WEST MEMPHIS IS AN EQUAL OPPORTUNITY EMPLOYER (EOE).